

24 December 1974

MEMORANDUM FOR: Addressees Listed

SUBJECT : Freedom of Information Act

1. This memorandum is mainly for your information, but suggests you may wish to have a representative attend a meeting on 30 December to discuss the subject law.

2. The 1974 amendments to the Freedom of Information Act (5 U.S.C. 552) will require a number of changes in our policies and procedures in handling requests for information and documents under that law. The effective date of the 1974 amendments is 19 February 1975. Much needs to be done before that date, and an Agency working group is currently addressing the question of what changes are necessary and desirable in Agency regulations and procedures.

3. For your information, copies are attached here of (a) the law as it was before the 1974 amendments; (b) the 1974 amendments; (c) the text of the law as it is after amendment; (d) a list of the principal changes made by the 1974 amendments; and (e) an Attorney General memorandum commenting on the 1974 amendments and giving "preliminary guidance" to federal departments and agencies.

4. At 1000 hours on 30 December, I will hold a meeting in the CRS conference room (2E62) to discuss the law as amended and what it may mean for us. The law doubtless will affect some DDI components more than others, but all may to some extent feel the impact. I suggest you may wish to have someone from your component attend the 30 December session. There are still many unanswered questions, but I would hope the meeting would be useful also for exchanging views and ideas before all our procedures are drafted.

5. I know it is the holiday season, and not all will be able to be present on 30 December. There can be later discussions as necessary. Time is limited; however, for working on regulations and procedures and for raising questions. If possible, please let me know in advance (X4488) who will be at the 30 December meeting.

STATINTL

DDI Freedom of Information Officer

Attachments:
As stated

27 Dec 74

TO: ADBI

FROM: [REDACTED] STATINTL

SUBJECT: FOIA meeting

You do not need to read all the attached --
this is just to let you know I have scheduled
a meeting for 1000 on 30 December to discuss the
Freedom of Information Act with representatives
of the various DDI components.

STATINTL [REDACTED] of ISAS and [REDACTED] of OGC
will also be there on 30 December to help in the
answering of questions. STATINTL

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